

At-Home Instructed Students Report Instructions

Last revised on: October 13, 2015
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This document provides an overview of the At-Home Instructed Students report.

For help, questions, or comments, please submit a ticket to the help desk at <https://support.ride.ri.gov>.

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About

A student must have received permission from the school committee to be instructed at home according to the provisions of Section 16-19-2 of the General Laws of Rhode Island, 1956, as amended. Do not include students who are homebound and who are members of the public school district receiving instructional services from the school district at home. Homebound students should be reported in the October Membership.

Definition of membership

A student is a member of a class of school from the date he or she enters the school until the date her or she leaves the school. Membership is terminated for reasons of transfer, death, completion of school work, or approved withdrawal. Approved withdrawal pertains to students who have reached sixteen (16) years of age, but have not reached eighteen (18) years of age and have parental permission to withdraw. Eighteen year olds may withdraw without parental permission. In any case, the date of termination of membership is the day after the last day of attendance.

Grade designation

Students who cannot be assigned a normal grade designation must be assigned to a grade according to their corresponding age group.

Age Groups	Grade Designation
3-5	PK (1/2 day or full day)
5-6	KG (1/2 day or full day)
6-7	01
7-8	02
8-9	03
9-10	04
10-11	05
11-12	06
12-13	07
13-14	08
14-15	09
15-16	10
16-17	11
17-19	12

All students must be placed within the grade designation listed on this form. Pupils who are in an ungraded program of regular instruction should be counted in the following manner:

1. pupils corresponding to grade levels 1-3 should be recorded as grade 3
2. pupils corresponding to grade levels 4-6 should be recorded as grade 6
3. pupils corresponding to grade levels 7-8 should be recorded as grade 8

Completing the form

1. Once logged into eRIDE, click on the 'At Home Instructed' icon



2. Click 'click here to start report'

[click here to start report](#)

3. Enter the number of male and female students for each grade

Grade	Male		Female	
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pre-Kindergarten		<input type="text" value="100"/>		<input type="text" value="120"/>
Kindergarten		<input type="text" value="158"/>		<input type="text" value="167"/>
Grade 1		<input type="text" value="123"/>		<input type="text" value="125"/>

4. Click 'Submit'



5. Review the data, if you need to make updates click 'update report'

[update report](#) | [sign off/lock report](#)

6. If everything is correct, click 'sign off/lock report'

[update report](#) | [sign off/lock report](#)

7. Review this report, print it, have it signed, scan it, and email it to erideInternal@ride.ri.gov