

# Rhode Island Department of Education Data Collection Specifications - Term



Last Updated on August 11, 2022

## About

A term is a division of an academic year. A term may be divided into semesters, trimesters, quarters, etc. In this submission, LEAs must report for each school in the LEA, each term and the start date and end date of the term.

## Requirements

The *Term* data submission is a new submission that LEAs are required to begin submitting to RIDE beginning in the 2012-13 school year. *Term* information should be submitted at the beginning of the year and updated as necessary.

## Changes for 2022-23 School Year

There are no changes for the 2022-23 school year.

## Submission Process

*Term* data can be submitted through eRIDE ([www.eride.ri.gov](http://www.eride.ri.gov)) using the Enrollment Census application or through the Automated Data Transfer (ADT) agent. *Term* is a submission type within the Enrollment Census application.

## Data Elements

FieldName	FieldNameLong	FieldType	FieldLength	Required	ElementDescription
DISTCODE	State Assigned District ID	TEXT	2	Y	The identifier assigned to a local education agency (LEA) by the State Education Agency (SEA). Also known as the State ID.
SCHCODE	State Assigned School ID	TEXT	5	Y	State Assigned School Code
TERMCODE	Term Code	TEXT	10	Y	Code used to identify the term.
TERMBEGINDATE	Date the Term Begins	DATE		Y	The month, day, and year in which the term begins.
TERMENDDATE	Date the Term Ends	DATE		Y	The month, day, and year in which the term ends.
DESCRIPTION	Term Description	TEXT	200	O	Description of the term.

### ***Acceptable Values for TERMCODE***

S1	Semester 1	Semester 1 of a school year that is divided into 2 terms
S2	Semester 2	Semester 2 of a school year that is divided into 2 terms
T1	Trimester 1	Trimester 1 of a school year that is divided into 3 terms
T2	Trimester 2	Trimester 2 of a school year that is divided into 3 terms
T3	Trimester 3	Trimester 3 of a school year that is divided into 3 terms
Q1	Quarter 1	Quarter 1 of a school year that is divided into 4 terms
Q2	Quarter 2	Quarter 2 of a school year that is divided into 4 terms
Q3	Quarter 3	Quarter 3 of a school year that is divided into 4 terms
Q4	Quarter 4	Quarter 4 of a school year that is divided into 4 terms
M1	Term 1 (1 of 5)	Term 1 of a school year that is divided into 5 terms
M2	Term 2 (2 of 5)	Term 2 of a school year that is divided into 5 terms
M3	Term 3 (3 of 5)	Term 3 of a school year that is divided into 5 terms
M4	Term 4 (4 of 5)	Term 4 of a school year that is divided into 5 terms
M5	Term 5 (5 of 5)	Term 5 of a school year that is divided into 5 terms
Y1	Year	Year-long course
SUM	Summer Term	Summer Term

### ***Validations***

*DISTCODE* – This field must be a valid LEA in the RIDE master directory and must also be the district associated with the user that is submitting the data.

*SCHCODE* – This field must be a valid school in the RIDE master directory and must also be a school within the *DISTCODE*.

*TERMBEGINDATE* – This field must be a valid date between the first and last day of school for the *SCHCODE*.

*TERMENDDATE* – This field must be a valid date between the first and last day of school for the *SCHCODE*.