

# Rhode Island Department of Education Data Collection Specifications – ILP Data



Last Updated on July 27, 2022

## About

The *ILP Data* includes student level data regarding the student's Individualized Learning Plan. The **Individual Learning Plan (ILP)** has been a requirement for all Rhode Island students in grades 6-12 since 2005 when it was incorporated into the state's Secondary School and Graduation Requirement Regulations. ILPs are a student-directed planning and monitoring tool that customizes learning opportunities throughout students' secondary school experience, broadens their perspectives, and supports attainment of goals. The ILP documents students' interests, needs, supports, course selections (including access to college level programming), transition placements and other learning experiences both in and out of school. This information produces a thoughtful program of study leading to proficiency for graduation and postsecondary experiences. A meaningful ILP for all Rhode Island students:

- Begins no later than entry into sixth grade and is maintained through 12th grade.
- Is revisited at least twice each school year, and at key transition periods for students.
- Helps students identify and meet their goals in three domains: academic, career and personal/ social.
- Coordinates with other support plans as appropriate. For example, individualized education programs (IEPs), Section 504 plans, Personal Literacy Plans, etc.

Both the Secondary School Regulations and the state's [PrepareRI state action plan for career readiness](#) identifies the ILP as the backbone of personalization and relevance of a student's education. All middle and high schools were required to adopt an ILP system from the state-vetted menu or develop their own ILP system and curriculum model.

## Requirements

*ILP* data submission to RIDE from LEAs began in SY2021-22. *ILP* must be submitted to RIDE on a quarterly basis.

## Changes for 2022-23 School Year

There are no changes for the 2022-23 school year.

## Data Pull Dates

ILP data should be pulled from ILP web platforms and submitted to RIDE on the following dates:

- Q1: November 14, 2022, submit to RIDE by November 23, 2022
- Q2: January 30, 2023, submit to RIDE by February 10, 2023
- Q3: April 19, 2023, submit to RIDE by April 28, 2023
- Q4: June 21, 2023, submit to RIDE by June 29, 2023

### Submission Process

ILP data can be submitted through eRIDE ([www.eride.ri.gov](http://www.eride.ri.gov)) using the Enrollment Census application or through the Automated Data Transfer (ADT) agent. ILP is a submission type within the Enrollment Census application.

### Data Elements *(Items in red are changes from the previous year's collection)*

FieldName	FieldNameLong	FieldType	FieldLength	Required	ElementDescription
SASID	State Assigned Student Identifier	INT	10	Y	A 10-digit unique numeric ID assigned to each student in R.I. by the State.
LASID	Locally Assigned Student Identifier	TEXT	16	Y	Unique student ID assigned by LEA or school
DISTCODE	State Assigned District Code	TEXT	2	Y	The identifier assigned to a local education agency (LEA) by the State Education Agency (SEA). Also known as the State ID.
SCHCODE	Reporting School Code	TEXT	5	Y	State Assigned School Code of the Reporting School
GRADE	Student Grade or Setting	TEXT	2	Y	Student Grade or Setting
LASTNAME	Student's Last Name	TEXT	50	Y	The full legal name borne in common by members of a family.
FIRSTNAME	Student First Name	TEXT	50	Y	The full legal name given to an individual at birth, baptism, or through legal change.
NumberAccessILP	Times Accessed ILP Platform	INT	10	Y	How many times did student access their ILP – Platform during this school year?
MSAcademicLongGoal	MS Academic Long Goal	TEXT	1	C	Has student completed their Middle School Academic Long Goal? Typically this would be done during the 6 <sup>th</sup> grade.
MSAcademicShortGoal	MS Academic Short Goal	TEXT	1	C	Has student completed their Middle School Academic Short Goal? Typically this would be done during the 6 <sup>th</sup> grade.
MSCareerAwareAssess	MS Career Awareness Assessment	TEXT	1	C	Has student completed their Middle School Career Awareness Assessment? Typically this would be done during the 6 <sup>th</sup> grade.
MSInterestInventory	MS Interest Inventory	TEXT	1	C	Has student completed their Middle School Interest Inventory? Typically this would be done during the 6 <sup>th</sup> grade.
MSCareerLongGoal	MS Career Long Goal	TEXT	1	C	Has student completed their Middle School Career Long Goal? Typically this would be done during the 7 <sup>th</sup> grade.
MSCareerShortGoal	MS Career Short Goal	TEXT	1	C	Has student completed their Middle School Career Short Goal? Typically this would be done during the 7 <sup>th</sup> grade.
MSCareerCluster	At least One MS Career Cluster	TEXT	1	C	Has student identified at least 1 Middle School Career Cluster? Typically this would be done during the 7 <sup>th</sup> grade.
MSSkillsAssessment	MS Skills Assessment	TEXT	1	C	Has student completed their Middle School Skills Assessment? Typically this would be done during the 8 <sup>th</sup> grade.
HSFourYearPlan	HS four–year plan	TEXT	1	C	Has student completed their High School four–year plan? Typically this would be done during the 9 <sup>th</sup> grade.
HSAcademicLongGoal	HS Academic Long Goal	TEXT	1	C	Has student completed their High School Academic Long Goal? Typically this would be done during the 9 <sup>th</sup> grade.
HSAcademicShortGoal	HS Academic Short Goal	TEXT	1	C	Has student completed their High School Academic Short Goal? Typically this would be done during the 9 <sup>th</sup> grade.

HSInitialResume	HS Initial Resume	TEXT	1	C	Has student completed their High School Initial Resume? Typically this would be done during the 9 <sup>th</sup> grade.
HSAbilityProfiler	HS Ability profiler	TEXT	1	C	Has student completed their High School Ability profiler? Typically this would be done during the 10 <sup>th</sup> grade.
HSCollegesInterest	HS 3 colleges of interest	TEXT	1	C	Has student completed their High School 3 colleges of interest? Typically this would be done during the 10 <sup>th</sup> grade.
HSCareerLongGoal	HS Career Long Goal	TEXT	1	C	Has student completed their High School Career Long Goal? Typically this would be done during the 10 <sup>th</sup> grade.
HSCareerShortGoal	HS Career Short Goal	TEXT	1	C	Has student completed their High School Career Short Goal? Typically this would be done during the 10 <sup>th</sup> grade.
HSSkillsInventory	HS Skills Inventory	TEXT	1	C	Has student completed their High School Skills Inventory? Typically this would be done during the 11 <sup>th</sup> grade.
HSCareerAwareSurvey	HS Career Awareness Survey	TEXT	1	C	Has student completed their High School Career Awareness Survey? Typically this would be done during the 11 <sup>th</sup> grade.
HSFinalizedResume	HS Finalized Resume	TEXT	1	C	Has student finalized their Resume? Typically this would be done during the 12 <sup>th</sup> grade.
PostSecondTranPlan	Post-Secondary transition plan	TEXT	1	C	Has student completed their Post-Secondary transition plan? Typically this would be done during the 12 <sup>th</sup> grade.

### **Validations**

*DISTCODE* – This field must be a valid LEA in the RIDE master directory and must also be the district associated with the user that is submitting the data.

*SCHCODE* – This field must be a valid school in the RIDE master directory and must also be a school within the *DISTCODE*.

*SASID* – This field must be a valid *SASID* in the RIDE student master directory.

*GRADE* – Student grade must fall within the grade range for the school.